

Boone County Purchasing

Liz Palazzolo
Senior Buyer



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MEMORANDUM

TO: Boone County Commission
FROM: Liz Palazzolo, CPPO, C.P.M.
DATE: March 30, 2023
RE: Award Contract C000619 from RFP 01-09JAN23 – Extradition Services, Term & Supply for the Boone County Sheriff's Office

Request for Proposal 01-09JAN23 solicited proposals for Extradition Services for the Boone County Sheriff's Department. Only one proposal was received. The proposal from U.S. Corrections, LLC of Nashville, Tennessee has been reviewed by an Evaluation Committee that includes Major Gary German, Captain Jenny Atwell, and Budget Administrator Leasa Quick.

One round of negotiation was conducted with the sole offeror, US Corrections. Their Best and Final Offer response has been evaluated and accepted along with the initial proposal.

The proposal has been recommended for contract award and is considered the "lowest and best" proposal. It is noted for the Commission and the record that the RFP was advertised, posted, and available for download from the County's electronic bidding platform in an effort to obtain competitive proposals. Only the one proposal was received; a rebid would not likely result in obtaining more offers.

The initial contract period will run from April 01, 2023 through March 31, 2024. There are two (2) one-year renewal options available.

This is a Term and Supply contract. Payments will reference this coding: 1255 – General Fund Operations/85600 - Extradition Expense.

/lp

cc: Major Gary German
File RFP

Liz Palazzolo

From: Leasa Quick
Sent: Thursday, December 8, 2022 10:11 AM
To: Liz Palazzolo
Cc: Damon Reynolds
Subject: RE: Budget Codes and Amount for Extradition Services

2023:
1255-85600 \$60,000

From: Liz Palazzolo <LPalazzolo@boonecountymo.org>
Sent: Thursday, December 8, 2022 10:01 AM
To: Leasa Quick <LQuick@boonecountymo.org>
Cc: Damon Reynolds <DReynolds@boonecountymo.org>
Subject: Budget Codes and Amount for Extradition Services

Hi – Please give me the coding for Extradition Services (Department/Object) and the budgeted amount – if you have 2023 amount that's better but I'll take 2022 if you don't have.

*Liz Palazzolo – Senior Buyer
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